

## Our Services

Our services include the provision of making all the necessary funeral arrangements, offering our advice and guidance, completion of all the statutory documentation, liaison with the necessary third parties, bringing the deceased into our care 24 hours a day, provision of motor vehicles and all the necessary personnel on the day of the funeral.

### In addition we offer:

- Private Chapel of Rest
- Home Visits Offered
- Tradition Horse-Drawn funerals & a Modern Motor Fleet
- Extensive Coffin & Casket Selection
- Monumental Masonry
- Worldwide Repatriation
- Floral Tributes
- Pre-paid & pre-arranged funeral plans
- Specialists in Greener & Environmentally friendly funerals
- Order of Service Sheets, Mass Cards & Funeral Stationery
- Releasing Doves in Memory of Loved Ones
- Administration of Charitable Donations
- Religious & Secular Funeral Services
- Assistance with placing death notices in local & national press

## Greener & Environmentally Friendly Funerals

We have a range of environmentally friendly coffins that are suitable for both burial & cremation, and are also able to advise our clients of the local Woodland Burial sites available. We would be happy to discuss with you the options available for a greener goodbye at the time of making the funeral arrangements.

**JFS**  
**James Funeral Service**  
*Independent Funeral Directors*

## A Guide to the First Steps you will need to take following a Bereavement

**502 Kenton Lane  
Belmont Circle  
Harrow  
HA3 8RD**

*Advice without obligation 24 hours a day*

**T: 020 8907 6655 (24 hours)**



[www.jamesfuneralservice.co.uk](http://www.jamesfuneralservice.co.uk)

## What To Do Next..

The process of arranging a funeral can be quite a daunting prospect with so many things to do and remember. As part of our service and commitment to you we are available 24 hours a day for advice and assistance, supporting you at every step.

You will need to register the death with the local registrar in the district in which the death occurred. An appointment to do this will be required and you will find the telephone numbers of the local registrars on the opposite page. If you are unsure as to who to contact then please contact us and we will point you in the right direction.

Our office on Belmont Circle is open from 9.00am - 4.30pm each weekday, however it is advisable to telephone to make an appointment to come and discuss the funeral arrangements. If you prefer an appointment can be made for a home visit at your convenience.

Many of the questions you have regarding funeral arrangements will be discussed when we meet with you. It may help you to discuss some of the following things with family members before meeting with us:

- Will we need any Limousines to transport us to the funeral and to the reception afterwards? Each car will seat six passengers
- Will any family members want to come and pay their respects in the Chapel of Rest?
  - An idea of what dates may be suitable for the funeral?
- Will any funeral stationery be required, such as orders of service?
- A rough indication of how many people may attend the funeral?

## Registering the Death

The death will need to be registered in the district in which the death occurred. For instance, in the event of the death occurring in Northwick Park Hospital registration will need to take place at Brent Town Hall.

Details of the local Registrar's offices are found below:

### **Brent Register Office**

Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ  
Tel: 020 8937 1010

### **Harrow Register Office**

Harrow Civic Centre  
Station Road  
Harrow  
HA1 2XY  
Tel: 020 8424 1618

## Information you will be required to take to the Registrar:

- The Medical Certificate of the Cause of Death
- Full Name & Surname
- Date and Place of Birth
- Occupation of the Deceased
- Usual Permanent Address
- Name, Date of Birth & Occupation of Surviving Spouse
- Date & Place of Death

## The Registrar will give you:

### • **The Green Certificate (for burial or cremation)**

This form must be given to us in order for us to proceed with the funeral arrangements.

### • **The Death Certificate**

This is the official copy of the death certificate, and will be required by insurance companies and banks etc. Please make sure you ask for sufficient copies. There will be a small fee incurred to obtain this.